



A STEP BY STEP GUIDE TO PAYING FOR YOUR SINHG TRIPS

Paying for your SINHG Trips is easy and secure. The information below assumes that you have already:

- Reviewed the Trip Descriptions and chosen your trips
- Completed the Trip Signup form and submitted it to us either directly from the website or by printing it out and mailing it to us with your paper check(s)

If you mailed us your form with your check(s), there is no further action needed. You will be notified of your trip assignments.

If you submitted your form to us directly from the website, here's what happens next:

STEP 1 - RECEIVE YOUR INVOICE

- After the signup deadline has passed, you will be emailed an invoice listing your assigned trip(s) and the total amount due. The invoice will be sent to the email address you provided on your signup form
- We suggest you retain the invoice as a reminder of your trip date(s)

STEP 2 - VISIT THE ONLINE SINHG TRIP STORE

- Visit our website's Trip Store page listed on the invoice. You will see a list of all current trips
- For each of your assigned trips, click on the trip listing. (Scroll to the bottom and click See More Trips if you don't see what you're looking for.) On the next page that appears, add the trip to your shopping cart. After adding a trip to your cart, use the Back arrow or your browser's back button to return to the list of trips and add another trip. Repeat for each of your assigned trips.
- When all your assigned trips are in your shopping cart, click Check Out. You will be sent to the payment page.
- Pay for your trip(s) securely. Use your PayPal account if you have one, or click on Pay With A Credit or Debt Card if you don't have a PayPal account or prefer to use a credit/debit card. You will receive an acknowledgment of payment and a receipt.

IMPORTANT: If you sent us your signup form directly from the website, you are expected to pay for your trips via PayPal or a credit/debit card. Please do not send us paper checks once you receive your invoice. Questions? Email us at trips@sinhg.org or info@sinhg.org